

O&A - Group Contact List
10/10/2023

| O&A Operations Managers | | | | |
|-------------------------|------|------------------------|-------------------------------|---|
| Name | Ext | Job Role | Email | Responsibilities |
| Pat Hardin | 0206 | GM | pat.hardin@longlewis.net | Sr. Vice President of Accounting, GM Liaison, Legal Questions, Insurance Renewals, O&A Operations & Processes |
| Cheryl Behel | 0318 | Senior Controller | cheryl.behel@longlewis.net | Accounting, Banking & Finance, Contracts, Auto Group Licenses/Permits, Taxes |
| Linda Emnace | 0142 | Staff Accountant | linda.emnace@longlewis.net | Customer Wires/ACH, Vendor Forms & EFT Setup, Returned Checks, Accident Claims |
| Tricia Cutshall | 0269 | HR & Payroll Director | tricia.cutshall@longlewis.net | Human Resources, Benefits, Payroll |
| Jason Hulsey | 1150 | VP of Sales Operations | jason.hulsey@longlewis.net | Sales Operations |
| Roger Thompson | 1276 | VP of Fixed Operations | roger.thompson@longlewis.net | Fixed Operations - Service, Quick Lane, Parts, Body Shop, Rental, Detail, Extreme Auto Design, Shoals Café |

| Accounting Reporting Operations Admin | | | | |
|---|-------|---------------------------|--------------------------------|---|
| Scott Steadman | 0210 | Accounting Director | scott.steadman@longlewis.net | Accounting & Financial Reporting, Forecasting, Commissions |
| Jeanette Horton | 0117 | Accounting Manager | jeanette.horton@longlewis.net | Sales & Fixed Ops Accounting |
| Kim Staples | 0144 | Accounting Manager | kim.staples@longlewis.net | Accts Payable, Accts Receivable, Local Accounting Processes |
| Rachel Bates | 0319 | Systems Administrator | rachel.bates@longlewis.net | System Mapping (DealerTrack, Dealer Ops, UKG), Reporting |
| Danette Springer | Email | Reporting Administrator | danette.springer@longlewis.net | Auto Group Reporting - AG.Reporting@LongLewis.net |
| Daniel Cottrell | 0112 | Reporting Analyst | daniel.cottrell@longlewis.net | Auto Group Reporting - AG.Reporting@LongLewis.net |
| Jacque Ragan | 0114 | Administrative Supervisor | jacque.ragan@longlewis.net | Federal Account Setups, Corporate Records, Insurance, Software Implementation |
| Daniel Jerrolds | 0154 | Administrative Assistant | daniel.jerrolds@longlewis.net | Non-Automotive Admin |

| Accounts Payable Accounts Receivable Aftermarket | | | | |
|--|------|-------------------|---|---|
| Barry Jackson | 0432 | AP/AR Team Leader | barry.jackson@longlewis.net | Paymable, ProBilling |
| Beverly Dunn | 0148 | AR Clerk | AG.AR@LongLewis.net | Aftermarket Registrations & GAP Cancellations |
| Emily Dotson | 0263 | AR Clerk | AG.Cancellations@LongLewis.net | Aftermarket Cancellations & AR Schedules |
| Cameron Swindall | 0132 | AP Clerk | STORE SPECIFIC: MS.Payables@LongLewis.net RR.Payables@LongLewis.net HV.Payables@LongLewis.net | AP Lead, OEM Statements |
| Dylan Smith | 0254 | AP Clerk | | Invoice/PO Posting & Filing, Vendor Payments |
| Lisa Angel | 0272 | AP Clerk | | Invoice/PO Posting & Filing, Vendor Payments |
| Jay Patel | 0129 | AP Clerk/Intern | | Invoice/PO Posting & Filing, Vendor Payments |

| Deals Inventory Rebates | | | | |
|-----------------------------|------|--------------------------|--------------------------------|--|
| Meredith Rayburn | 1210 | Sales Support Supervisor | meredith.rayburn@longlewis.net | Showroom Support, Dealer Transfers |
| Corbin Craig | 0139 | Sales Support | corbin.craig@longlewis.net | Dealer Transfers |
| Olivia Owens | 0241 | Sales Support | olivia.owens@longlewis.net | Dealer Transfers |
| Sara McDill | 1136 | Sales Support | sara.mcdill@longlewis.net | Dealer Transfers (Saturdays Only) |
| Rickita Pride | 1201 | Sales Admin Support | rickita.pride@longlewis.net | FCTP, Reporting of Sales, General Customer Rebate Claiming |
| Rhonda Patton | 0208 | Accounting Supervisor | rhonda.patton@longlewis.net | Deals, Rebates & Incentives, Wholesales |
| Lauren Brewer | 0275 | Accounting Supervisor | lauren.brewer@longlewis.net | Inventory, Sales and Rebates, Reconciliations |
| Whitney Johnson | 0315 | Sales Support Admin | AG.AC-Deals@LongLewis.net | Deal Posting, Customer Wires/ACH |
| Kaci Goodwin | 0303 | Sales Support Admin | | Deal Posting, Customer Wires/ACH |
| LeAnn Ball | 0146 | Sales Support Admin | | Deal Posting, Customer Wires/ACH |
| Katie Scott | 0265 | Sales Support Admin | | New Vehicle Stock-Ins |
| Laura Jordan | 0211 | Titles Supervisor | laura.pike@longlewis.net | Titles, Payoffs, Wholesale Collections |
| Stacy Jackson | 0421 | Title Clerk | AG.Titles@longlewis.net | Titles, Payoffs |
| Jeannie Howard | 0153 | Title Clerk | | Titles, Payoffs |
| Sabrina Olive | 0232 | Title Clerk | | Titles, Payoffs |

| Human Resources Benefits Payroll Recruiting Onboarding | | | | |
|--|------|---------------------------------------|-----------------------------|--|
| Ashley Moody | 0124 | Recruiting & Onboarding Administrator | ashley.moody@longlewis.net | Recruiting, Onboarding New Hires, Pay Plan Prep, UKG Pro Learning, Performance Management |
| Dianna Stepp | 0962 | Benefits Administrator | dianna.stepp@longlewis.net | Health Insurance; Dental, Vision, Life, Critical Illness, Short & Long-term Disability; 401(k); Workers Comp |
| Kaylee Price | 0419 | HR Admin Assistant | LLHR@longlewis.net | Recruiting, Onboarding New Hires, Password Resets; Scanning |
| Kaisha Lyles | 0217 | Payroll Manager | kaisha.lyles@longlewis.net | Commissions Payroll; Unemployment Claims; Employment Verifications |
| Cassie Uhlman | 0415 | Payroll Clerk | cassie.uhlman@longlewis.net | Payroll Processing - Muscle Shoals, Florence, Tusculmbia, O&A |
| Dana Gibbs | 0418 | Payroll Clerk | dana.gibbs@longlewis.net | Payroll Processing - Prattville, Hurricane Creek Lodge |
| Sheila Carter | 0209 | Payroll Clerk | sheila.carter@longlewis.net | Payroll Processing - Hoover, Alabaster, Calera |

| Employee Relations Customer Relations Social Media Online Reputation Management Training | | | | |
|--|------|--|-------------------------------|---|
| Ashley Spalding | 1214 | Employee & Customer Relations Director | ashley.spalding@longlewis.net | Stars Training; KPA Training; Employee Events; Public Relations |
| Amy Lovelace | 0320 | Customer Relations & Online Reputation Manager | amy.lovelace@longlewis.net | Customer Satisfaction Reporting & Management; Online Reviews; Customer Follow-up |
| Jocelyn Solares | 0121 | Social Media Specialist | jocelyn.solares@longlewis.net | Facebook, Instagram, Twitter, Newsletter |
| Gina Grier | 3104 | Director of Training & Development | training@longlewis.net | Frontline Employee Training - Sales Consultants, Advisors, Concierges; CRM (VinSolutions) Administrator |